ALL INDIA COUNCIL OF COMPUTER EDUCATION

(An Autonomous Institution Registered under Public Trust Act-Govt. of India, N.C.T. New Delhi)

PROSPECTUS

An ISO 9001 : 2015 Certified Org.

अखिल भारतीय कम्प्यूटर शिक्षा परिषद्

(भारत सरकार के पब्लिक ट्रस्ट एक्ट के तहत पंजीकृत एक स्वायत्तशासी संस्थान)

DIRECTOR'S MESSAGE

Information technology today is recognized as frontier area of knowledge and also a critical enabling tool for assimilating, processing and enhancing all other spheres of knowledge. India has achieved tremendous growth in this area and is now being considered as a potential I.T. super power in the world. It is also recognized the world over, that information Technology is going to change every facet of human existence and will usher in a knowledge based society in the 21st century.

Information Technology education requires high quality Competence & good Infrastructure in order to make a competitive I.T. professional. AICCE has been running under All India Council of Computer Education, New Delhi. The main motive behind the establishment of this Trust was to provide Computer Education to every corner of the Country.

Through this Computer literacy Programme, we ensure that our student learn more & more and become a dynamic human being. Our strong infrastructure, efficient, energetic, dedicated and capable officers urge the student to move forward. The academic rigor propels them to acquire greater professional competence. They have also been exposed to training and real world projects.

I am sure our students can meet any demand & challenges that the employer may have on them. I wish them great success in all their endeavors and quest for a better tomorrow, for themselves and for the mankind.

Director

AICCE

Computer Education

INTRODUCTION

All India Council of Computer Education Trust has been registered under the Public Charitable Trust Act 1882 under section 17 vide Reg. No.3662/IV from Govt. of India N.C.T., Delhi, working in different fields of Programme & Commercial training conducted by the State Government & Central Government to approach every class of the society. Trust is also certified by ISO 9001 : 2008 Organization

AICCE is a leading Computer Education network of INDIA having many Affiliated Centres Essentially in training & servicing, specially in the field of computer education. The organization has its spread in so many states of the country including Rajasthan, Madhya Pradesh, Chhatisgarh, Uttar Pradesh, Haryana, West Bengal, Uttrakhand, Assam, Punjab, Bihar, Jharkhand, and Delhi. The uniqueness of the Organizations lies in its reach to the grassroots level, which also provides excellent opportunity for placement and growth.

Our Trust decided to work in "Information & Technology for all" given the slogan by the Indian Govt. For formulating the dream of Indian Govt. and fulfil the requirement of employment of 22 Lac in I.T. Technologist and more than other 10 Lac ancillary requirement of computer operator / specialist in industrial development, small scale industries, our society make an important role in the Council.

The main function of the Council is to provide higher technical education in nominal charges for every group of society of Urban & Rural areas all over India and get success in computer revolution which is the main dream of Indian Govt.

In present time, some big Institution run their one-year or more than one-year programme in higher charges. Due to which the middle class families of our Council cannot afford the load of their charges. Our Council studied their theme properly and decided to provide better higher technical education in computer.

Quality Symbol

Certificate of Registration

Awarded to

ALL INDIA COUNCIL OF COMPUTER EDUCATION

9, VIKAS NAGAR, NANTA ROAD, KUNHADI, KOTA, RAJASTHAN, INDIA

It is Certified that Quality Management System of Organization has been audited and found to be in accordance with the requirements of

ISO 9001:2015

For the Scope of activities described below

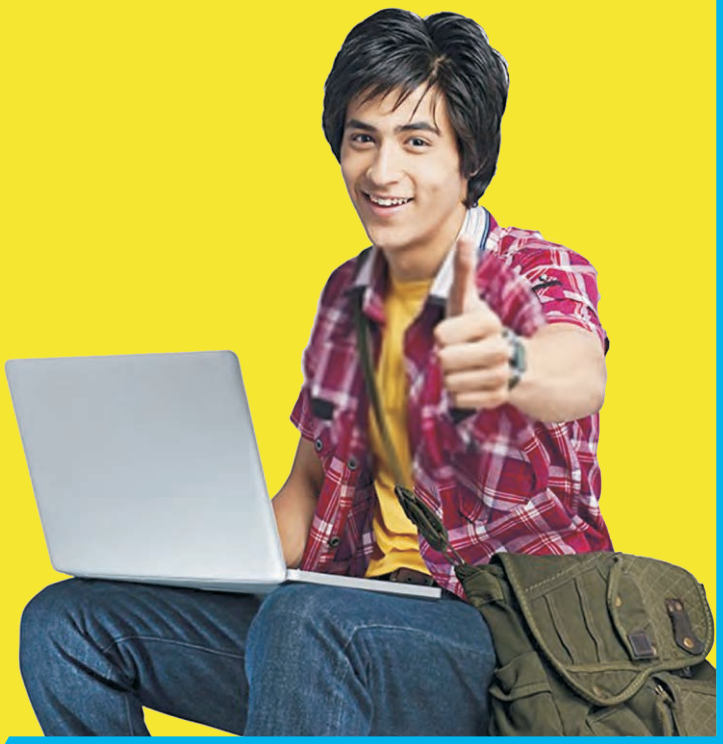
PROVIDING COMPUTER EDUCATION, HARDWARE & NETWORKING

Certificate No :	17DQAM92		
Initial Registration Date :	06-06-2017	Issuance Date :	06-06-2017
Date of Expiry* :	05-06-2020		
Ist Surve. Due	06-05-2018	IInd Surve. Due	06-05-2019

Director

ROHS Certification Pvt. Ltd.

CB-035-MS



Approvel of Labour & Employment Ministry

सत्यमेव जयते

GOVERNMENT OF INDIA

LABOUR AND EMPLOYMENT MINISTRY

DIRECTORATE OF EMPLOYMENT AND TRAINING

BY THE ORDER OF LABOUR AND EMPLOYMENT MINISTRY,

DIRECTORATE OF EMPLOYMENT AND TRAINING,
GOVERNMENT OF INDIA

MARKSHEETS / CERTIFICATES ISSUED BY

ALL INDIA COUNCIL OF COMPUTER EDUCATION
KOTA (RAJ.)

CAN BE REGISTERED IN EVERY EMPLOYMENT EXCHANGE OF INDIA ACCORDING TO NATIONAL CLASSIFICATION OF OCCUPATIONS (NCO) CODE.

Registration Process

To get registered, you have to fill the application form provided along with this prospectus. Student can buy the prospectus from any of the authorized centre and register in any of our AICCE Study centres. AICCE Centre provides regular and University courses (only at selected study centre). The site description, ASC name and code are to be mentioned in the application form at the time of admission. These details can be obtained from ASC or through new paper or student prospectus for the certificate courses. The total fee has to be paid at the time of registration. The student has to mention the name of courses and its code while filling the application form. Once the student is registered at the head office only up gradation in the course shall be entertained and not otherwise.

CRITERIA FOR REGISTRATION AND EXAMINATION FEE

For all of the courses of the AICCE, registration fees will be charged as per rules and according fee chart which will be provided by H.O. to centres. The registration fee, examination Fee will be paid to H.O. centre will charge tuition fees by the students.

A - Submission of application forms

Photo copy of all the required documents (duly Attested) are to be submitted with the application form.

A student identification card (ID-Card) will be issued to all the registered students through the study centre at the beginning of the course, which has to be carried along with in the centre premises.

B- Enclosures with the application form

Two recent passport size photos are to be pasted in the application form.

Attested Photo copy of your last educational qualification.

Category Certificate (ST/SC/Handicapped) to be submitted to get relaxation in the fee as per the AICCE fee structure.

COURSE STRUCTURE

Considering the requirements of the aspirants, courses can be classified into (i) Certificate courses (ii) Diploma courses. Former is basically designed for the beginners where as the diploma courses are for those who aspire to become high quality computer professionals.

Certificate Course

These courses have been specifically designed to suit the current requirements of the IT Industry. The certificate course is basically for the beginners who desire to make their careers in computers. AICCE has presented this course at the nominal fee so that each and every section of the society can easily afford to learn the basics of computers & get benefitted without any fee barriers.

Diploma Course

To prepare a new breed of computer professionals "All India Council of Computer Education" has designed its diploma courses. These courses has been presented to meet the requirements of IT Industry in which internet programming, advanced programming, accountancy, Desk Top Publishing are being covered.

Students can get benefitted from a well designed course curriculum that matches the current industry needs and emerges as a well equipped IT professional.

Course details

The AICCE courses are offered in a very easy & simple to understand manner comprising of :-

- AICCE will provided the Study Material on Cost, but study material will be provided depends on availability.

Examination

AICCE has introduce online on demand examination system. Here students can apply for online examination and they can get enrolled for examination for an specific course as per there requirement. For applying for online on demand examination the students has to go to the desired AICCE authorised study centre and apply for the same. After applying and submitting exam fees, he would be able to appear for the online examination.

Result

Mark-Sheet /Certificate will be issued within 30 days of commencement of online examination.

Certificate/ Mark-Sheet

After the successful completion of the course Certificate / Diploma will be awarded by All India Council of Computer Education H.O. only, and these Certificate / Diploma will be valid for employment all over India.

Evaluation

The minimum qualifying marks for the semester examination are as follows -

Course	Semester Examination
Diploma Course	40%
Certificate Course	50%

After qualifying all the exams, the students are awarded grades as per their percentage of marks obtained.

Percentage	Grade
> = 80%	A+
> = 70% to < 80%	A
> = 60% to < 70%	B+
> = 50% to < 60%	B
> = 40% to < 50%	C

Re Examination

A student has to secure at least 40% marks in each subject to qualify in the semester exam. A student who does not clear all the modules of semester exam. in one sitting will be allowed to re-appear in the failed module. However the student has to pay Re Examination fees for each module.

If a student fails in the final semester examination or remains absent for whatsoever reason, can appear for re-examination within the duration of diploma examination by paying a re-examination fee by Cash or Demand Draft favoring "All India Council of Computer Education", Payable at Kota. Students failing to appear in the re examination within the specific period of time, shall not be entitled for the certificate or for further re-examination. Such a student has to go through the complete registration procedure to get re-admission.

Examination Procedure

Examination will be conducted all round the year as per online on demand examination procedure at your AICCE authorised study centre.

The pattern of exam will be objective type which has to be answered in the online examination.

Question paper comprises of 50 objective questions from each module and each question carries 2 marks. The online examination screen would comprise of five pages having 10 question on each page. The students can scroll back and forward for the questions before finally submitting the answered. eg. a students appearing for Ist Semester of ADCA course, having four modules the question paper will contain 200 objective based question.

Details i.e. dates of examination, timings /session will be according to the time when the examination form was filled up. An window off 10 days would be open after filling examination form for the students to commence for the examinations. After that the student has to fill the examination form again and also has to pay exam fees again.

The duration of examination will be 30 Minutes per paper.

Practical Exam. will carry total 100 Marks, 60 Marks for Lab Practice & 40 Marks for Viva.

Transfer of Centre

A student can apply for transfer of authorized AICCE centre. The candidate has to send an application stating the place for which transfer has been asked, and also he has to submit No Objection Certificate (NOC) from the authorised study centre. The application has to be sent to the Head Office duly forwarded by the centre director (for the transfer form, contact your centre director).

Course Up gradation

A student registered for any course is entitled for an up gradation to any other course but no change of course is allowed. For this, he/she has to contact to the Centre Director of the AICCE authorized study centre. Then he/she has to fill a fresh application form attached with the prospectus (the same application form is applicable for fresh/up gradation) clearly mentioning his/her previous details (Registration No., Course) and also the course they are interested for. In that case, a student is required to submit the form along with the following :-

A Photocopy of ID card

B Fee (Rs. 150/-) of the upgraded course in the form of demand draft drawn in favour of All India Council of Computer Education payable at Kota.

C Original copy of certificate issued by AICCE at the completion of the course. (For students who have already received their certificate).

General Instruction

- The prospectus must be read carefully and all details should be filled completely and clearly, otherwise the application will be rejected.
- Submission of application form should strictly be done before the last date. The registration is on a first -cum first-serve basis, so no candidate shall be registered after the last date.
- Fees once paid shall not be refunded / transferred under any circumstances.
- All matters concerned with examination dates, procedures and result will be decided by AICCE, Kota and shall be final and binding changes (if any) shall be intimated from time to time.
- If classes are not commenced within 8 days of admission and the certificate is not received within 60 days after the completion of the course, it should be immediately brought to the notice of the head office/registered office.

Academic Rules

- Irrespective of age and position, the student is expected to maintain appropriate relation with the management & staff.
- The students when asked to meet the management with parent/Guardian should follow the instructions strictly.
- The management expects the students cooperation while taking any step to ensure a good career path for them.
- Students should carry the identity Card endorsed by the H.O. at all times within the centre premises.
- The students must attend all the theory and lab sessions regularly.
- Proper discipline has to be maintained within the centre premises. Any student found misbehaving will be restricted from attending the class.

Important Note

- This Prospectus is not refundable under any circumstances.
- Though the prospectus is purchased from one place, submission and registration can be done at any of the AICCE authorized study centres nationwide.
- Verify the authorization of the study centre by the "Affiliation Certificate" issued to the centre by H.O. before submitting the application form.
- Students should always demand for the receipt of any payment (made in terms of DD). The receipt should bear the authorized signature and seal of authorized study centre.

ADCA

Advance Diploma in Computer Application

Code No. : CO-301

Eligibility: 10th Duration: 1 Year

SEMESTER-I

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  - -Windows
- ✓ MS Office
  - -MS Word
  - -MS Excel
  - -MS Power Point
- ✓ C Language
- ✓ Practical

SEMESTER-II

- ✓ C ++
- ✓ Visual Basic
- ✓ Network & Internet
- ✓ Project & Practical

ADOAP

Advance Diploma in Office Applications & Publication

Code No. : CO-303

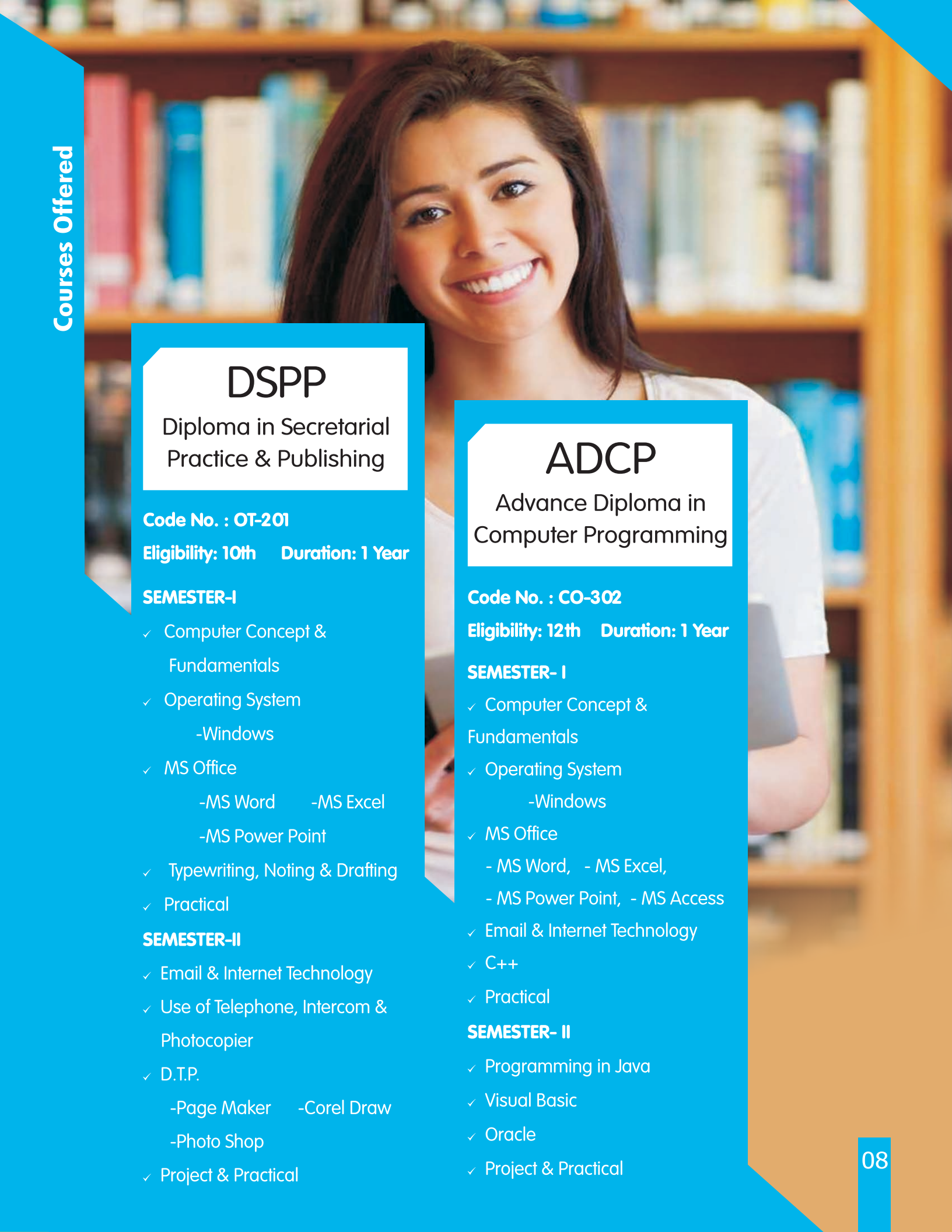
Eligibility: 10th Duration: 1 Year

SEMESTER-I

- ✓ Computer Concept & Fundamental
- ✓ Operating System
- ✓ MS-Office
  - MS-Word, MS-Excel,
  - MS-Power Point, MS-Access
- ✓ C Language
- ✓ Practical

SEMESTER-II

- ✓ Basic Accounting
- ✓ Accounting Through Tally
- ✓ D.T.P.
  - PageMaker, CorelDRAW,
  - Photoshop
- ✓ Email & Internet Technology
- ✓ Project & Practical



DSPP

Diploma in Secretarial Practice & Publishing

Code No. : OT-201

Eligibility: 10th **Duration: 1 Year**

SEMESTER-I

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  -Windows
- ✓ MS Office
  -MS Word -MS Excel
  -MS Power Point
- ✓ Typewriting, Noting & Drafting
- ✓ Practical

SEMESTER-II

- ✓ Email & Internet Technology
- ✓ Use of Telephone, Intercom & Photocopier
- ✓ D.T.P.
  -Page Maker -Corel Draw
  -Photo Shop
- ✓ Project & Practical

ADCP

Advance Diploma in Computer Programming

Code No. : CO-302

Eligibility: 12th **Duration: 1 Year**

SEMESTER- I

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  -Windows
- ✓ MS Office
  - MS Word, - MS Excel,
  - MS Power Point, - MS Access
- ✓ Email & Internet Technology
- ✓ C++
- ✓ Practical

SEMESTER- II

- ✓ Programming in Java
- ✓ Visual Basic
- ✓ Oracle
- ✓ Project & Practical

HARDWARE
COURSES

DCH
Diploma in Computer Hardware

Code No .: HD-201

Eligibility : 10th

Duration : 6 Month

- ✓ Analog & Digital Electronics
- ✓ Operating System :
  -Dos, Window, NT, 2000, XP,
  Unix Linux
- ✓ Microprocessors
- ✓ Installation, Assembling & Maintenance of P.C.
- ✓ Project & Practical

ADCHN
Advance Diploma in Computer Hardware & Networking

Code No. : HD-301 **Eligibility: 12th**

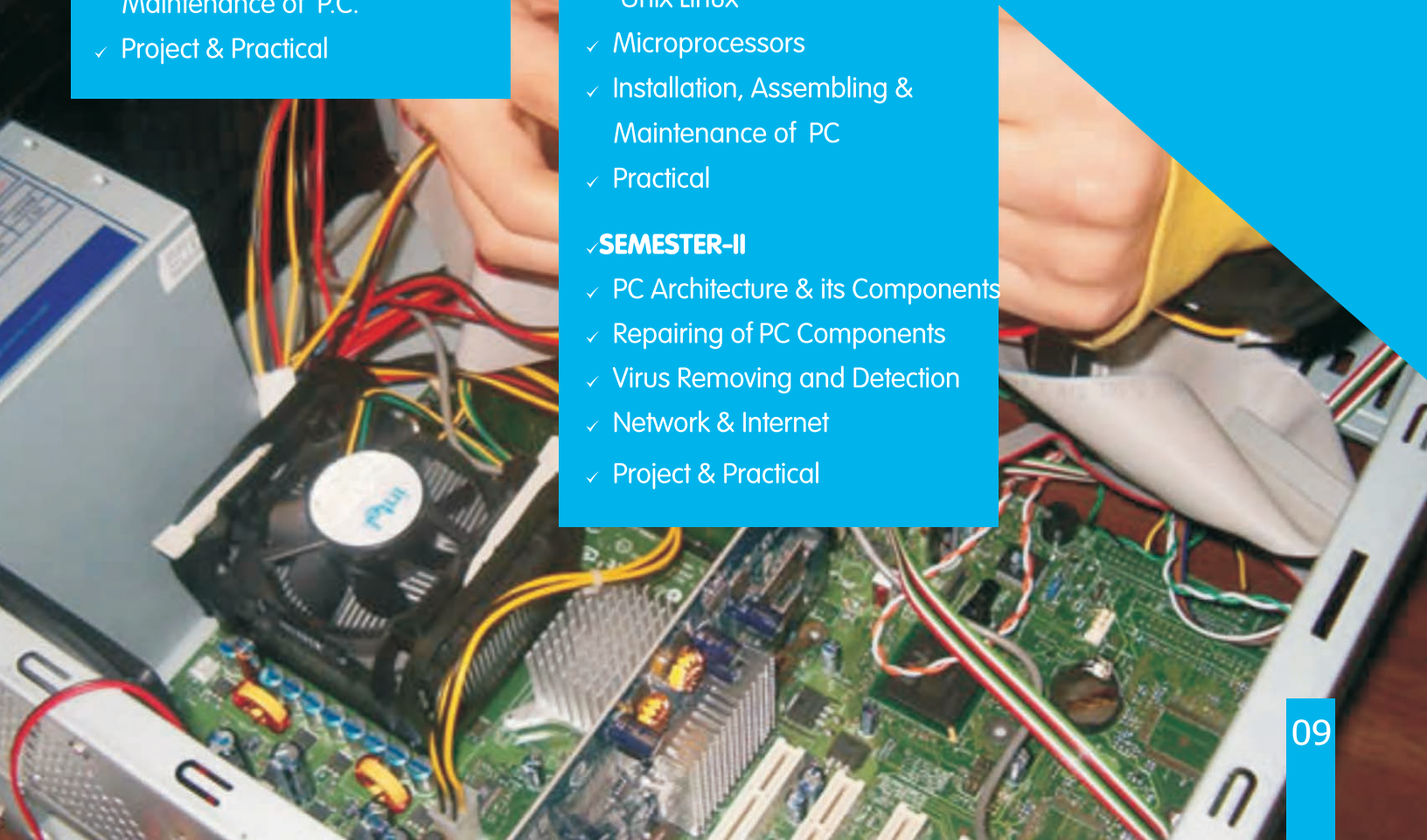
Duration : 1 Year

SEMESTER- I

- ✓ Analog & Digital Electronics
- ✓ Operating System :
  -Dos, Window, NT, 2000, XP,
  Unix Linux
- ✓ Microprocessors
- ✓ Installation, Assembling & Maintenance of PC
- ✓ Practical

✓**SEMESTER-II**

- ✓ PC Architecture & its Components
- ✓ Repairing of PC Components
- ✓ Virus Removing and Detection
- ✓ Network & Internet
- ✓ Project & Practical



DCA

Diplomain Computer Application

Code No. : CO-202

Eligibility: 10th Duration: 1 Year

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  -Windows
- ✓ MS Office
  -MS Word -MS Excel
  -MS Power Point
- ✓ Practical

SEMESTER-II

- ✓ Email & Internet Technology
- ✓ C Language
- ✓ HTML & Front Page
- ✓ DBMS
- ✓ Project & Practical

ADPCA

Advance Diploma in Professional Computer Accounting

Code No. : AC-301

Eligibility: 10th Duration: 1 Year

SEMESTER-I

- ✓ Basic Computer
- ✓ Business Accounting
- ✓ Accounting Through Tally
- ✓ Banking & Insurance
- ✓ Practical

SEMESTER-II

- ✓ Taxation
- ✓ Auditing
- ✓ Port Folio Management
- ✓ Company Law & Procedures
- ✓ Project & Practical

Courses Offered

DMO

Diploma in Multimedia Operation

Code No. : CO-205

Eligibility: 10th Duration : 1 Year

SEMESTER- I

- ✓ Comp. Concept & Fundamentals
- ✓ Operating System
- ✓ Adobe PageMaker
- ✓ Adobe Illustrator
- ✓ Adobe PhotoShop
- ✓ Practical

SEMESTER- II

- ✓ Adobe Premier
- ✓ Story Boarding
- ✓ Sound Forge
- ✓ Adobe Flash
- ✓ Project & Practical

CTTC

Computer Teacher Training Course

Code No. : TT-301

Eligibility: 10th Duration: 1 Year

SEMESTER- I

- ✓ Computer Concept & Fundamentals
- ✓ Operating System -Windows
- ✓ MS Office
  - MS Word, - MS Excel,
  - MS Power Point,
- ✓ School Organization & Adm.
- ✓ Email & Internet Technology
- ✓ Practical

SEMESTER-II

- ✓ C++
- ✓ Children Psychology
- ✓ Methods of Teaching
- ✓ Personality Development
- ✓ Practical/Project/Lesson Plan

ADCA-WEB

Advance Diploma in Computer Application & Web Design

Code No. : CO-304

Eligibility: 12th Duration: 1 Year

SEMESTER- I

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
- ✓ MS Office
  - MS Word, - MS Excel,
  - MS Power Point, MS Access
- ✓ Computer Network & Internet
- ✓ HTML & Front Page
- ✓ Practical

SEMESTER-II

- ✓ D.T.P. (Corel Draw, Photoshop, Page Maker)
- ✓ Java Script & VB Script
- ✓ Dream Weaver, Flash
- ✓ ASP/PHP
- ✓ Project & Practical

NEW COURSE

DOACP

Diploma in Office Automation & Computer Programming

Code No .: CO-201

Eligibility : 10th

Duration : 6 Month

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
- ✓ -Windows
- ✓ MS Office
  - -MS Word
  - -MS Excel
  - -MS Power Point
- ✓ Email & Internet Technology, HTML, DHTML
- ✓ C Language
- ✓ Project & Practical

DCAD

Diploma in Computer Application & Designing

Code No. : CO-203

Eligibility: 10th

Duration: 6 Month

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  - -Windows
- ✓ MS Office
  - -MS-Word
  - -MS-Excel
  - -MS- Power Point
- ✓ D.T.P.
  - -Adobe Page Maker
  - -Corel Draw
  - -Adobe Photo Shop
- ✓ Project & Practical

Courses Offered

CCWT

Certificate Course in Web Technology

Code No .: CO-105

Eligibility : 10th

Duration : 6 Month

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  - Windows
- ✓ MS-Office:
  - -MS Word -MS Excel
  - -MS Power Point
  - -MS Access
- ✓ HTML & Front Page
- ✓ VB Script & JAVA Script
- ✓ Project & Practical

DPCA

Diploma in Professional Computer Accounting

Code No. : AC-201

Eligibility: 10th

Duration: 6 Month

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  - -Windows
- ✓ MS Office
  - -MS Word
  - -MS Excel
  - -MS Power Point
- ✓ Email & Internet Technology
- ✓ Basic Accounting
- ✓ Accounting through Tally
- ✓ Project & Practical

Courses Offered

ACCA

Advance Certificate in Computer Application

Code No. : CO-101

Eligibility : 10th

Duration : 6 Month

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  - Windows
- ✓ MS-Office:
  - -MS Word
  - -MS Excel
  - -MS Power Point
  - -MS Access
- ✓ DBMS with Visual FoxPro
- ✓ E-mail & Internet Technology
- ✓ Project & Practical

DCP

Diploma in Computer Programming

Code No. : CO-204

Eligibility: 10th

Duration: 6 Month

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  - Windows
- ✓ MS-Office:
  - -MS Word
  - -MS Excel
  - -MS Power Point
  - -MS Access
- ✓ Email & Internet Technology
- ✓ C++
- ✓ Project & Practical

Courses Offered

CCA

Certificate in Computer Accounting

Code No. : AC-101 **Eligibility : 10th**

Duration : 3 Month

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  - -Windows
- ✓ Email & Internet Technology
- ✓ Financial Accounting with Tally 9.0
- ✓ Project & Practical

CCWD

Certificate Course in Web Designing

Code No. : CO-104 **Eligibility : 10th**

Duration : 3 Month

- ✓ HTML
- ✓ CSS
- ✓ Java Script
- ✓ Project & Practical

CCCA

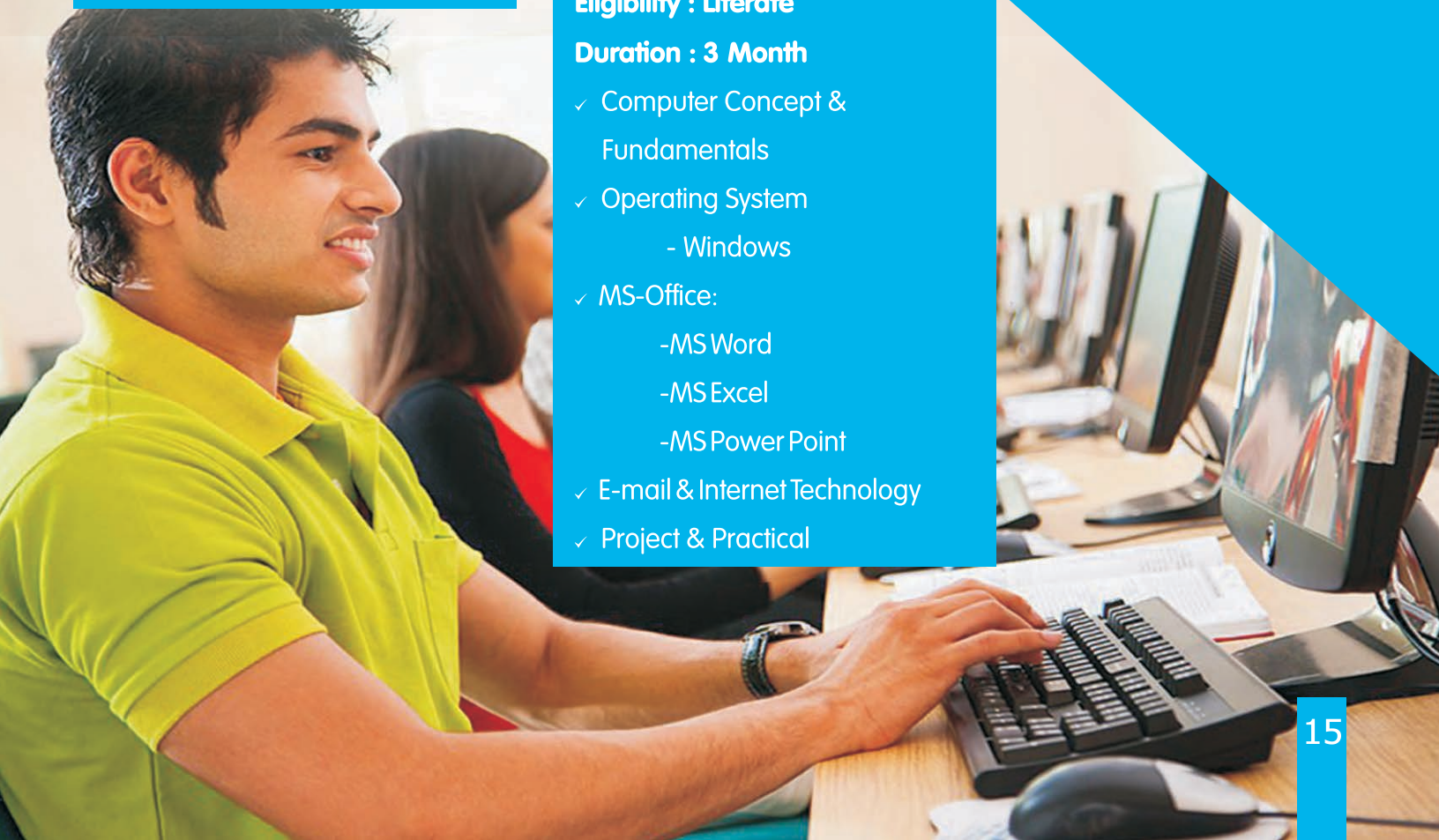
Certificate Course in Computer Awareness

Code No. : CO-102

Eligibility : Literate

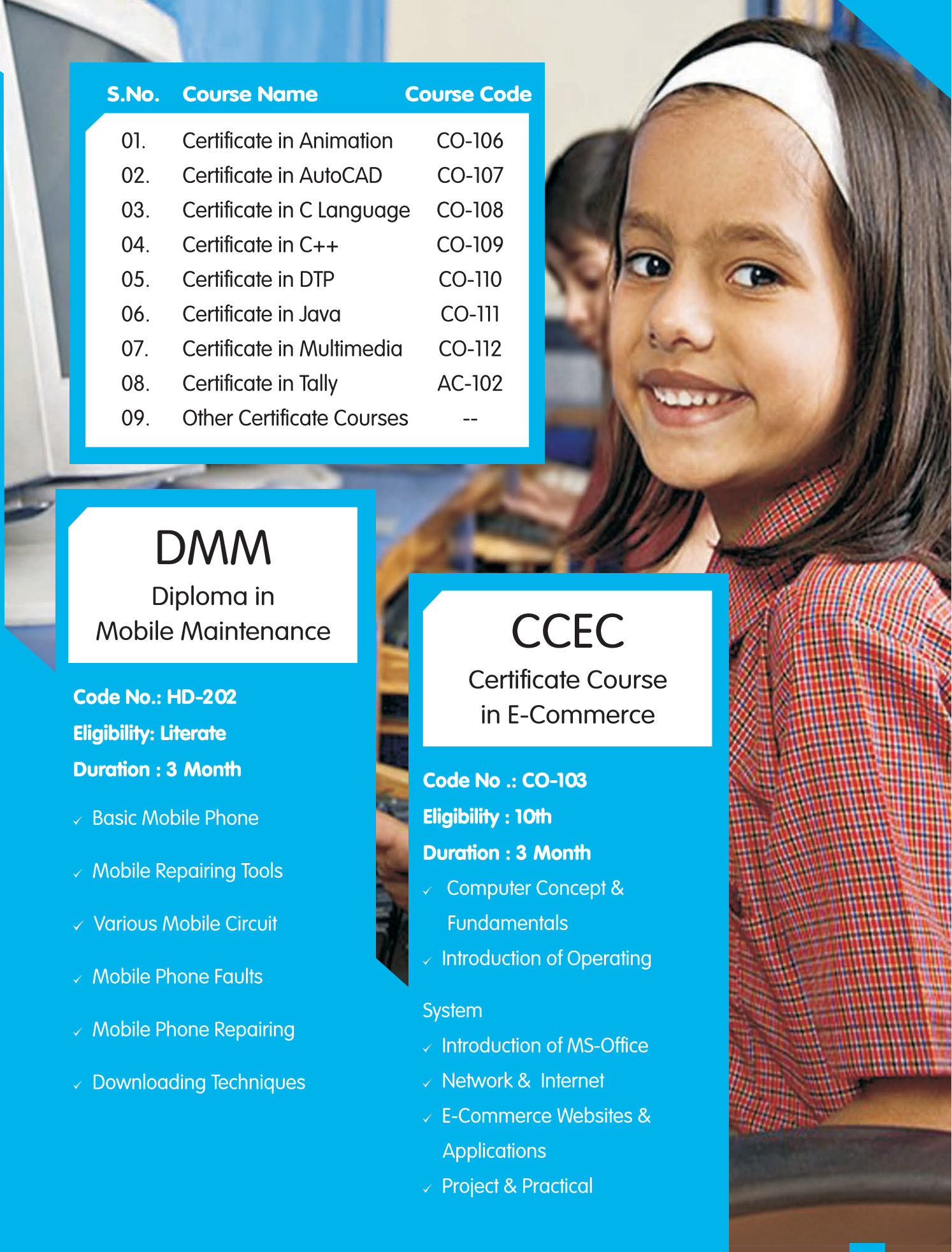
Duration : 3 Month

- ✓ Computer Concept & Fundamentals
- ✓ Operating System
  - - Windows
- ✓ MS-Office:
  - -MS Word
  - -MS Excel
  - -MS Power Point
- ✓ E-mail & Internet Technology
- ✓ Project & Practical



Courses Offered

S.No.	Course Name	Course Code
01.	Certificate in Animation	CO-106
02.	Certificate in AutoCAD	CO-107
03.	Certificate in C Language	CO-108
04.	Certificate in C++	CO-109
05.	Certificate in DTP	CO-110
06.	Certificate in Java	CO-111
07.	Certificate in Multimedia	CO-112
08.	Certificate in Tally	AC-102
09.	Other Certificate Courses	--



DMM

Diploma in Mobile Maintenance

Code No.: HD-202

Eligibility: Literate

Duration : 3 Month

- ✓ Basic Mobile Phone
- ✓ Mobile Repairing Tools
- ✓ Various Mobile Circuit
- ✓ Mobile Phone Faults
- ✓ Mobile Phone Repairing
- ✓ Downloading Techniques

CCEC

Certificate Course in E-Commerce

Code No .: CO-103

Eligibility : 10th

Duration : 3 Month

- ✓ Computer Concept & Fundamentals
- ✓ Introduction of Operating System
- ✓ Introduction of MS-Office
- ✓ Network & Internet
- ✓ E-Commerce Websites & Applications
- ✓ Project & Practical

HEAD OFFICE COPY

S. No.

An ISO 9001 : 2015 Certified Org.

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अखिल भारतीय कम्प्यूटर शिक्षा परिषद्

(An Autonomous Institution Registered under Public Trust Act-Govt. of India, N.C.T. New Delhi)

REGISTRATION FORM

Fill the form in BLOCK CAPITAL LETTERS (English) using BLUE/BLACK ink only.

Space for Photograph
Paste one recent passport size photograph

Please do not Pin or Staple

Signature

ASC Code | State Code

Course Name | Course Code

Aadhar Card No.

1. Full Name of the Applicant (as per certificate)

2. Father's Name (as per certificate)

3. Mother's Name (as per certificate)

4. Complete Address for Correspondence to (do not repeat name)

City/District | State | Pin Code | Telephone Number with STD Code

Mobile No. | E-mail ID :

5. Category — ST | SC | Handicapped | Other

6. Date of Birth — Date | Month | Year

7. Sex — M - Male, F-Female

8. Courseware Medium — E-English, H-Hindi

9. Detail of Qualifying Examination

	Name of Board/ University	College/ School Name	Year of Passing	% Obtained
SSC/10th				
Inter/12th				
Degree				
Others				

Enclosure : Demand Draft, Attested Zerox copy of last qualification & Caste Certificate

DECLARATION BY THE APPLICANT

I have read all the rules and regulation of the institute and admission to the course applied for. I declare that the above information is true and correct to my knowledge and belief and I fully understand that my admission will stand cancelled if any information by me is found to be false or twisted.

Place :

Date

Signature of Applicant

Signature of ASC Director with Rubber Stamp & Date

FOR HEAD OFFICE USE ONLY

Form Receiving Date | Enrollment No.

Authorised Signatory

(Head Office Copy)

INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

Read the instructions given in this section very carefully before filling in the application and other forms. Form must be filled in English only using capital letters, except for signature. Certificate will be prepared as per the name and father's name written by the applicant in this application form, **AICCE** will not be responsible for any mistakes done by the applicant in filling the form and in such cases the applicant as to pay a fine of Rs. 100/- towards re-issue of certificate.

OVERWRITING, CUTTING, ERASING IN ANY OF THE FORMS MAY LEAD TO REJECTION OF FORMS AND SHOULD BE AVOIDED. ANY DISCREPANCIES IN THE STATEMENT AND/OR SUBMISSION OF INCOMPLETE WILL LEAD TO REJECTION OF APPLICATION/CANCELLATION OF ADMISSION.

1- PAYMENT OF FEES : The fees in form of demand draft according to the opted to be drawn in favour of **All India Council Of Computer Education (AICCE)** payable at Kota from the Nationalized Banks only.

2- COURSE CODE : The following are the course codes from which the student should fill at the space provided.

1.	Advance Diploma in Computer Application (ADCA)	CO-301	
2.	Advance Dip. in Office Appli. & Publication (ADOAP)	CO-303	
3.	Diploma in Secretarial Practice & Publishing (DSPP)	OT-201	
4.	Advance Diploma in Computer Programming (ADCP)	CO-302	
5.	Diploma in Computer Hardware (DCH)	HD-201	
6	Advance Diploma in Computer Hardware & Networking (ADCHN)	HD-301	
7.	Diploma in Computer Application (DCA)	CO-202	
8.	Advance Diploma in Professional Computer Accounting (ADPCA)	AC-301	
9.	Diploma in Multimedia Operation (DMO)	CO-205	
10.	Computer Teacher Training Course (CTTC)	TT-301	
11.	Advance Dip. in Com. App. & Web Design (ADCA-Web)	CO-304	
12.	Dip. in Office Auto. & Comp. Programming (DOACP)	CO-201	
13.	Diploma in Computer Application & Designing (DCAD)	CO-203	
14.	Certificate Course in Web Technology (CCWT)	CO-105	
15.	Diploma in Professional Computer Accounting (DPCA)	AC-201	
16.	Advance Certificate in Computer Application (ACCA)	CO-101	
17.	Diploma in Computer Programming (DCP)	CO-204	
18.	Certificate in Computer Accounting (CCA)	AC-101	
19.	Certificate Course in Web Designing (CCWD)	CO-104	
20.	Certificate Course in Computer Awareness (CCCA)	CO-102	
21.	Diploma in Mobile Maintenance (DMM)	HD-202	
22.	Certificate Course in E-Commerce (CCEC)	CO-103	
23.	Certificate in Animation	CO-106	
24.	Certificate in AutoCAD	CO-107	
25.	Certificate in C Language	CO-108	
26.	Certificate in C++	CO-109	
27.	Certificate in DTP	CO-110	
28	Certificate in Java	CO-111	
29.	Certificate in Multimedia	CO-112	
30.	Certificate in Tally	AC-102	
31.	Easy English-Spoken English Course	EG-101	
32.	Other Certificate Courses		

3- STATE CODE : The following List are the state codes from which the student should fill at the allotted space provided in the registration number column.

States	State Code	States	State Code	States	State Code
Andhra Pradesh	01	Kerla	11	Sikkim	21
Arunachal pradesh	02	Madhya Pradesh	12	Tamilnadu	22
Assam	03	Maharashtra	13	Tripura	23
Bihar	04	Manipur	14	Uttar Pradesh	24
Goa	05	Meghalaya	15	West Bengal	25
Gujrat	06	Mizoram	16	Delhi	26
Haryana	07	Nagaland	17	Uttranchal	27
Himachal Pradesh	08	Orissa	18	Chhattishgarh	28
Jammu & Kashmir	09	Punjab	19	Jharkhand	29
Karnataka	10	Rajasthan	20		

4- INSTRUCTIONS FOR ENCLOSURES REQUIRED WITH THE APPLICATION FORM :

A. One stamp size (2.5X 3 cms.) Photograph with self written application S.No., Name and ASC Code on the backside.

B. Demand Draft self written application S.No. Name and ASC Code on the back side.

C. Zerox copy of the last qualification.

ALL INDIA COUNCIL OF COMPUTER EDUCATION

अखिल भारतीय कम्प्यूटर शिक्षा परिषद्

Head Office : 9, Vikas Nagar, Nanta Road, Kunadi, KOTA (Raj.)-324008

Ph.: 0744-2370231 Mob.: 09309088901, 09309088903, Registered Office : New Delhi (India)

Website : www.aicce.co.in, www.aicce.org • E-mail : director@aicce.co.in

ASC COPY

S. No.

An ISO 9001 : 2015 Certified Org.

ALL INDIA COUNCIL OF COMPUTER EDUCATION

अखिल भारतीय कम्प्यूटर शिक्षा परिषद्

(An Autonomous Institution Registered under Public Trust Act-Govt. of India, N.C.T. New Delhi)

REGISTRATION FORM

Fill the form in BLOCK CAPITAL LETTERS (English) using BLUE/BLACK ink only.

Space for Photograph
Paste one recent passport size photograph

Please do not Pin or Staple

Signature

ASC Code | State Code

Course Name | Course Code

Aadhar Card No.

1. Full Name of the Applicant (as per certificate)

2. Father's Name (as per certificate)

3. Mother's Name (as per certificate)

4. Complete Address for Correspondence to (do not repeat name)

City/District | State | Pin Code | Telephone Number with STD Code

Mobile No. | E-mail ID :

5. Category — ST | SC | Handicapped | Other

6. Date of Birth — Date | Month | Year

7. Sex — M - Male, F-Female

8. Courseware Medium — E-English, H-Hindi

9. Detail of Qualifying Examination

	Name of Board/ University	College/ School Name	Year of Passing	% Obtained
SSC/10th				
Inter/12th				
Degree				
Others				

Enclosure : Demand Draft, Attested Zerox copy of last qualification & Caste Certificate

DECLARATION BY THE APPLICANT

I have read all the rules and regulation of the institute and admission to the course applied for. I declare that the above information is true and correct to my knowledge and belief and I fully understand that my admission will stand cancelled if any information by me is found to be false or twisted.

Place :

Date :

Signature of Applicant

FOR ASC OFFICE USE ONLY

Form Receiving Date | Enrollment No.

Authorised Signatory

(ASC Copy)

FOR OFFICE USE

BATCH TIME :

Duration : _____

_____

TERMINAL EXAMINATION RESULT :

Class Commencement Date : _____ Course : _____

	Marks Obtained	Maximum Marks
1st Semester	_____	_____
2nd Semester	_____	_____

RE-EXAMINATION RESULT :

	Marks Obtained	Maximum Marks
1st Semester	_____	_____
2nd Semester	_____	_____

Final Diploma Examination Details : _____

Marks Obtained (Obt/Max)_____% of Marks_____% of Attendance_____

_____

Declaration of Certificate Issuing :

I, student of ALL INDIA COUNCIL OF COMPUTER EDUCATION have completed my course successfully and I had received my certificate.

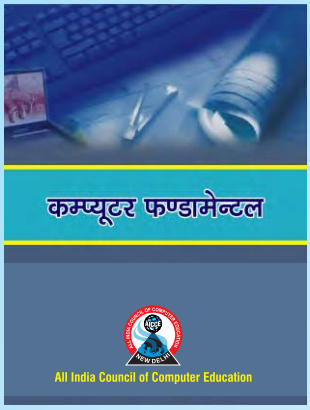
Thanking You,

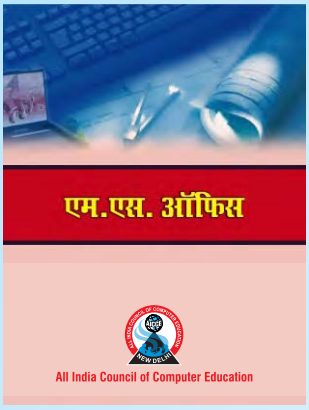
SIGNATURE OF THE STUDENT

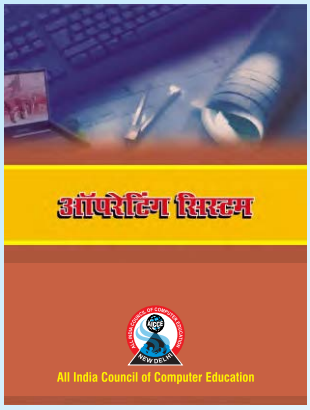
Name : _____

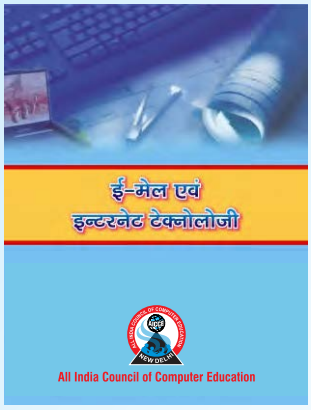
Reg. No. : _____

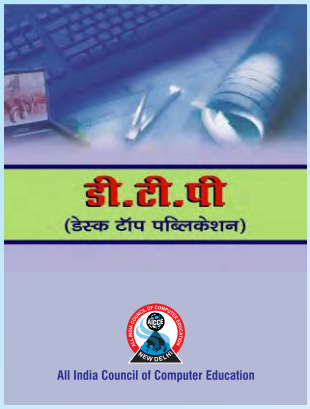
Our Publications

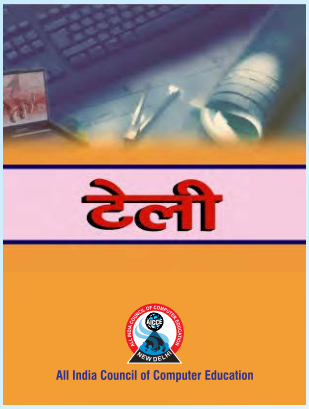


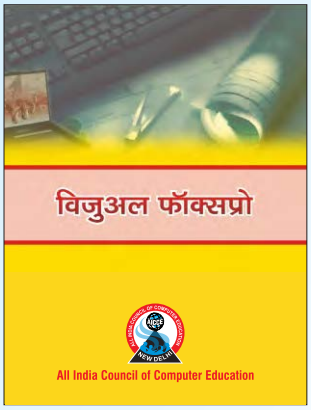


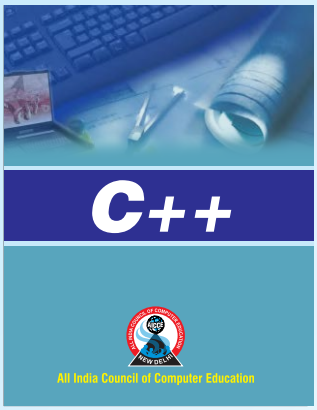


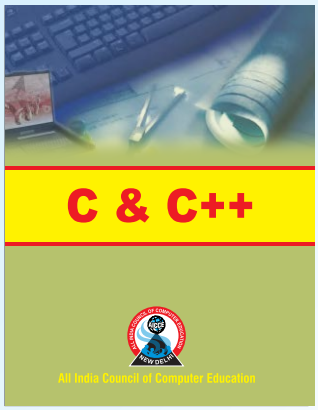


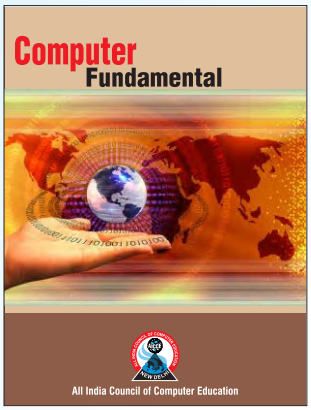


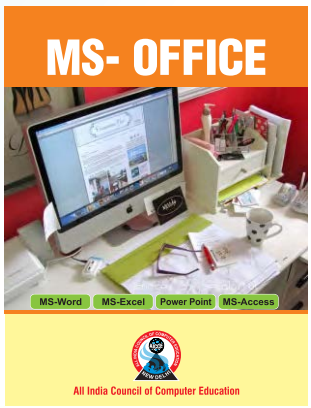












Rs. 60/-

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